

## **SLOUGH BOROUGH COUNCIL**

**REPORT TO:** Council **DATE:** 18<sup>th</sup> December 2018

**CONTACT OFFICER:** Neil Wilcox Director of Finance and Resources  
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**WARDS:** All

### **PART 1** **FOR DECISION**

#### **COMMUNITY GOVERNANCE REVIEW OF PARISH COUNCIL ARRANGEMENTS** **WITHIN THE BOROUGH OF SLOUGH**

##### **1. Purpose of Report**

In line with the recommendations of the Council on 27<sup>th</sup> November 2018, this report:

- outlines the current anticipated position of how the facilities and services provided or supported by Britwell Parish Council and Wexham Court Parish Councils will be supported and developed in the event of their abolition.
- Outlines the financial position for the Council were the parishes abolished
- Sets out a timetable of consequential actions.

##### **2. Recommendations**

The Council is requested to consider the report and determine whether to Resolve:

###### **(a) Britwell Parish Council**

1. That the report and anticipated position of how the facilities and services provided or supported by Britwell Parish Council will be supported and developed in the event of their abolition be noted.
2. That Britwell Parish Council be abolished with effect from 1<sup>st</sup> April, 2019.
3. That Officers work with Britwell Parish Council on the transfer of assets and liabilities to Slough Borough Council in line with the timetable set out at paragraph 6.
4. That the timetable of consequential actions set out at paragraph 6 be endorsed
5. That the Director of Finance and Resources take all necessary actions, to give effect to the Council's decision.

###### **(b) Wexham Court Parish Council**

- 1 That the anticipated position of how the facilities and services provided or supported by

Wexham Court Parish Council will be supported and developed in the event of their abolition be noted.

- 2 That Wexham Court Parish Council be abolished with effect from 1<sup>st</sup> April, 2019.
  - 3 That Officers work with Wexham Court Parish Council on the transfer of assets and liabilities to Slough Borough Council in line with the timetable set out in paragraph 6.
  - 4 That the timetable of consequential actions set out at paragraph 6 be endorsed.
  - 5 That the Director of Finance and Resources take all necessary actions to give effect to the Council's decision.
- (c) That no other parish be constituted.

### 3. The Joint Wellbeing Strategy, the JSNA and the Five Year Plan

Effective governance arrangements are central to a successful modernised and transformational council and the Community Governance Review process is an important part of those arrangements.-

#### 1. Other Implications

##### (a) Financial

If Council decides to abolish a parish council the Borough Council will have to 'wind up' the assets and existing liabilities of the parish. This report sets out the current anticipated position of how the facilities and services provided or supported by Britwell Parish Council and Wexham Court Parish Councils will be supported and developed in the event of their abolition. Information about the financial implications of abolition (taking into account available information) is set out at paragraph 3.

#### Risk Management

<b>Risk</b>	<b>Mitigating action</b>	<b>Opportunities</b>
Legal challenge to decisions	Seek legal advice at all stages of the Review Having regard to Government Guidance on Community Governance Reviews	The aim of the review is to bring about improved community engagement, better local democracy and more effective and convenient delivery of local services
Human Rights	None at this stage	
Employment Issues	See paragraph 4	
Equalities Issues	EIA prepared having regard to the public sector equality duty	
Community Support	Ensure consultation is appropriate and engages all interested parties so that community support for the way forward is effectively	Community engagement improved as a result of the recommendations of the review

	sought	
Communications	Consultation is appropriate and engages all interested parties	Residents given the opportunity to influence how their local area is governed
Community Safety	N/A	N/A

Financial  No financial provision exists for this review and costs to date have been absorbed within existing budget provision. There may be additional costs associated with implementation, on-going legal advice and any subsequent challenge to recommendations could involve additional legal costs	Ensure the Council has regard to Guidance on Community Governance Reviews and recommendations are evidence based.	
Timetable for delivery	The Review must be completed within one year of commencement.	
Project capacity	Head of Democratic Services is the Review Manager currently supporting the Review with Project Officer support. ERS were commissioned to administer the advisory polls.	
Reputation	Ensure the Council has regard to Guidance on Community Governance Reviews and recommendations are evidence based	The outcomes of the review may address longstanding concerns about governance and probity in the borough

(b) Human Rights Act and Other Legal Implications

The conduct of a CGR is governed by Local Government and Public Involvement in Health Act 2007 ("the Act"). Slough Borough Council as a principal council must comply with both Part 4, Chapter 3 (Sections 79 to 102) of the Act and the Terms of Reference adopted by the Council for the purpose of carrying out the review. The council must have regard to the Guidance on Community Governance Reviews the relevant sections of which are set out in full at Appendix 6 to this report.

With regard to the dissolution of a Parish Council, the Council needs to be satisfied on the following points in each case:

- a) Whether there is clear evidence of local support for the abolition of the parish and the dissolution of the parish council;

- b) Whether such support has been maintained over a sufficient length of time (i.e. that the case for abolition has not been generated in the short term by an unpopular decision of the council, or a particular year's parish precept etc);
  - c) Whether the support is sufficiently informed (i.e. that a properly constituted parish council has had an opportunity to exercise parish functions and that local people therefore have had an opportunity to assess whether the parish council can contribute positively to local quality of life); and
  - d) Whether it can be demonstrated that if the parish is abolished there will be community governance which reflects the identities and interests of the community in that area and is effective and convenient.
- e) As part of this consideration the Council will consider the issue of community cohesion and the size, population and boundaries of the parish.
- f) The Council should also take into account other arrangements that are already in place, or which could be made, for the purposes of community representation or community engagement. It must also have regard to the Guidance, which means that it should follow it unless it has good reason to depart from it.

It must also comply with the public sector equality duty below.

Equality and diversity issues are a mandatory consideration in the decision-making of the council. This is at section 149 of the Equality Act 2010 which says:

A public authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Having due regard to the need to advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:

- (a) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;
- (b) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;
- (c) encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.

Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:

- (a) Tackle prejudice, and

- (b) Promote understanding.

Compliance with the duties in this section may involve treating some persons more favourably than others; but that is not to be taken as permitting conduct that would otherwise be prohibited by or under this Act.

The relevant protected characteristics are:

- Age
- Disability
- Gender reassignment
- Pregnancy and maternity
- Race,
- Religion or belief
- Sex
- Sexual orientation
- Marriage and Civil partnership

- (c) Equalities Impact Assessment

To assist in complying with this duty an Equalities Impact Assessment (EIA) was completed at the start of the Community Governance Review to ensure those with protected characteristics were not disadvantaged during the consultation. Since the recommendations were adopted by the Council on 27<sup>th</sup> November 2018 a further assessment has been undertaken to inform the Council's decision-making and is attached at Appendix 7. (To Follow)

#### **4. Background**

1.1 At its meeting on 27<sup>th</sup> November 2018 the Council considered the responses to the 2<sup>nd</sup> stage of the public consultation carried out as part of the community governance review of the Borough Council area and the recommendations of the Community Governance Review Group.

1.2 The Council resolved:

##### **Britwell Parish Council**

1. That the results of the advisory postal poll, the representations made by Britwell Parish Council and the written responses received during the consultation be noted.
2. That in light of the response to the consultation and findings of the Review as set out at paragraph 5.14 of the Council report, an extraordinary meeting of the Council be called on 18<sup>th</sup> December, 2018 to determine the abolition of Britwell Parish Council with effect from 1<sup>st</sup> April, 2019.
3. That the Director of Finance and Resources be requested to prepare:
  - a report to include how the facilities and services provided or supported by Britwell Parish Council will be supported and developed in the event of their abolition;
  - a draft order for the abolition of the Britwell Parish Council and the Civil Parish to take effect on 1<sup>st</sup> April, 2019, and a timetable of consequential actions.

## **Colnbrook with Poyle Parish Council**

1. That the written responses received in relation to Colnbrook with Poyle Parish Council be noted.
2. That the results of the advisory postal poll on whether the parish council is effective and engages effectively with local people be noted.
3. That the parish council be urged to give consideration to the views expressed via the poll and improve its engagement with local people with an emphasis on the Westfield/Brands Hill area (PD CPA), where the poll demonstrated lower levels of public support.
4. That the borough council will review the parish's performance again toward the end of its next term of office and reserves the right to test public opinion in a further advisory postal poll if it is not satisfied that it is engaging widely with local people.

## **Wexham Court Parish Council**

1. That the results of the advisory postal poll, the written responses received during the consultation and the audit report of the governance arrangements of the Parish be noted.
2. That in light of the response to the consultation and findings of the Review as set out at paragraph 5.31 of the Council report, an extraordinary meeting of the Council be called on 18<sup>th</sup> December, 2018 to determine the abolition of Wexham Court Parish Council with effect from 1<sup>st</sup> April, 2019.
3. That the Director of Finance and Resources be requested to prepare:
  - a report to include how the facilities and services provided or supported by Wexham Court Parish Council will be supported and developed in the event of their abolition;
  - a draft order for the abolition of the Wexham Court Parish Council and the Civil Parish to take effect on 1<sup>st</sup> April, 2019, and a timetable of consequential actions.

## **Council Deliberation – 27<sup>th</sup> November 2018**

- 1.3 Representatives from Britwell and Wexham Court Parish Council's addressed the Council prior to the Debate commencing. A copy of the submissions made by the Parish Councils is attached at appendix 4.
- 1.4 Three letters were tabled at the Council meeting: (attached at Appendix 5)
  - Letter from Responsible Finance Officer - Wexham Court Parish Council – 27.11.18
  - Letter dated 27.11.18 from Berkshire Association of Local Councils
  - Letter dated 27.11.18 from Britwell Parish Council.
- 1.5 The Council considered each parish council in turn, taking into account the Guidance on Community Governance Reviews, the history of each Parish Council, concerns

noted earlier in the review, the results of the postal poll, and the specific responses received. It also took into account the public funding of the councils and the extent to which each delivered tangible benefits to its residents.

- 1.6 The Council was concerned to ensure that local government in Slough embodies the highest standards of governance and probity. It was very concerned by the shortcomings identified by the Review, which it felt reflected badly on the whole sector. The Council consider that Parish councils can play an important role in terms of community empowerment but need both robust governance and to be able to demonstrate value for money to their residents.
- 1.7 Prior to formal orders being made, the Council requested the Director of Finance & Resources to report to Council on how the facilities and services provided or supported by Britwell & Wexham Parish Councils will be supported and developed in the event of their abolition to enable members to judge the recommendation to abolish them against the Review's aim of bringing about improved community engagement, better local democracy, more effective and convenient local services and equitable treatment of electors across the whole Borough. An extract of the minute of the Council meeting held on 27<sup>th</sup> November is attached at Appendix 2.
- 1.8 The report to Council on 27<sup>th</sup> November also stated that a further report would be submitted setting out more detailed financial implications that might arise from a decision to abolish a parish or parishes, and this report does so at paragraph 3.
- 1.9 Whilst Government's guidance states that it 'expects to see a trend in the creation, rather than the abolition of parishes' and that 'the abolition of parishes should not be undertaken unless clearly justified' it is believed that the recommendations to abolish Britwell and Wexham Court Parish Councils are clearly justified for the reasons set out in the report to the Council meeting.

### **Community Engagement**

- 1.10 The Guidance generally points out what the benefits of a Parish Council can be in terms of community engagement and the development of communities. It says that a parish should not be abolished unless clearly justified and this outcome should be exceptional.
- 1.11 Under Section 87(1) the Council must consider whether any new Parish Council should be established as part of the Community Governance Review. The Council on 27<sup>th</sup> September was advised that one comment was received during the consultation setting out the view that a Parish Council for Langley should be considered. The comment was a personal one and not made by, or on behalf of, the Langley Neighbourhood Forum. The Council welcomed the submission but did not consider that it provided enough evidence that the establishment of a Parish Council was warranted. There was no information on local support for such a proposal or on questions such as what services a new parish council might provide, the level of parish precept that would be needed to fund a new parish council of this size, and what the parish boundary might be. The Council resolved that a case for a new parish council had not been made.
- 1.12 The Council has had regard to the Guidance and Legislation and, in these particular

circumstances as set out in the report to Council on 27<sup>th</sup> November 2018, is of the view that there is sufficient opportunity for community engagement in each of the parish areas (including that set out below), that abolition is justified and that a new Parish Council is not required.

- 1.13 Britwell - Regular Borough Councillor Surgeries, Community Groups, Northern Neighbourhood Forum, Britwell Neighbourhood action group, Britwell and Northborough Police Community Forum.
- 1.14 Wexham - Regular Borough Councillor Surgeries, Residents Association, Community Groups, Police Community Forum.

### **Work to be undertaken and next steps**

- 1.15 On the abolition of a Parish Council, Slough (SBC) becomes responsible for the assets and liabilities of the Parish Council. Arguably SBC also becomes responsible for the services currently provided by the Parish Council, but as these are largely discretionary services has no obligation to continue them. An outline of the assets, liabilities and services of Britwell and Wexham Court Parish Council that would be inherited is set out below.

### **Buildings/Assets**

- 1.16 Buildings currently owned by Britwell Parish Council and Wexham Court Parish Council will transfer to the ownership of Slough BC. There will be a need to confirm that the required testing and certification checks have been undertaken for all of these buildings together with any condition surveys and the consideration of any maintenance requirements. With this caveat the anticipated position is as follow:

#### **Britwell Parish Council**

<b>Building/Asset</b>	<b>Ownership etc</b>	<b>Comment</b>
Community Centre, Long Furlong Drive, Slough, SL2 2PH	This property is registered at HM Land Registry under Title number BK344491. The title is freehold and the registered proprietor is Britwell Parish Council.	Upon any abolition of the Parish Council this land will vest in the Council.
Chicken Ranch Bar	Forms part of the Community Centre referred to above and let on lease. The terms of which remain to be established. The title to the Lease is not registered at the Land Registry but is likely to constitute an overriding interest binding upon the Council.	The burden of the Landlord covenants and the benefit of the tenant covenants in the lease will pass to the Council.
Two football pitches, Long Furlong Drive	Form part of the registered title referred to above. These pitches and other open land forming part of the title referred to above have been dedicated to the public as a public	Would transfer to SBC



	playing field and recreation ground	
Police Portacabin (used as a part time local office)	Forms part of the registered title referred to above and is let to the Police and Crime Commissioner for Thames Valley for a term from and including 9 June 2009 up to and including 4 November 2106. Leasehold title registered under title number BK435389.	The burden of the Landlord covenants and the benefit of the tenant covenants in the lease will pass to the Council.

### Wexham Court Parish Council

Building/Asset	Ownership etc	Comment
Parish Hall comprising two halls and a boardroom, Norway Drive	The freehold title is held by Slough Borough Council under Land Registry Title Number BK408871 but the land has been leased to Wexham Court Parish Council for a term expiring on 31 March 2032. The Parish Council's leasehold title is registered under title number BK421124.	Halls over two floors Recently refurbished Wheelchair lift installed.  Upon any abolition of the Parish Council, the Parish Council's leasehold title will be extinguished by merger with the Council's freehold title.
Three tennis courts, Norway Drive	Part of Parish amenity land and maintained by Parish. Form part of the Parish Council's Leasehold Title number BK421124 referred to above.	Free to hire to residents.  Upon any abolition of the Parish Council, the Parish Council's leasehold title will be extinguished by merger with the Council's freehold title.
Open Recreation land to the east of the Tennis Courts and Children's Play Area, Norway Drive	Part of Parish amenity land and maintained by Parish. Forms part of the Parish Council's Leasehold Title number BK421124 referred to above.	The Parish Council and the Council have entered into an agreement for surrender of part of this land back to the Council to permit the Development of Housing on this

		part.
Childrens' Play area, Norway Drive	Forms part of the Parish Council's Leasehold Title number BK421124 referred to above.	Upon any abolition of the Parish Council, the Parish Council's leasehold title will be extinguished by merger with the Council's freehold title.
Football pitches, The Cherries	The Council is the registered proprietor of the freehold title to this land under Title No BK408870. The land has been leased to Wexham Court Parish Council under a lease expiring on 31 March 2032. The Parish Council's title is registered under Title No. BK420710.	Upon any abolition of the Parish Council, the Parish Council's leasehold title will be extinguished by merger with the Council's freehold title.
Play area, the Cherries	The Council is the registered proprietor of the freehold title to this land under Title No BK408870. The land has been leased to Wexham Court Parish Council under a lease expiring on 31 March 2032. The Parish Council's title is registered under Title No. BK420710.	Upon any abolition of the Parish Council, the Parish Council's leasehold title will be extinguished by merger with the Council's freehold title.
Open air Gym – The Cherries	The Council is the registered proprietor of the freehold title to this land under Title No BK408870. The land has been leased to Wexham Court Parish Council under a lease expiring on 31 March 2032. The Parish Council's title is registered under Title No. BK420710.	Upon any abolition of the Parish Council, the Parish Council's leasehold title will be extinguished by merger with the Council's freehold title.
Bowls club, Norway Drive	Forms part of the Parish Council's Leasehold Title number BK421124 referred to above. The Parish Council have sub-let this to The Wexham Bowls Club for a term expiring on 30 March 2032.	Upon any abolition of the Parish Council, the Parish Council's leasehold title will be extinguished by merger with the Council's freehold title. The Wexham Bowls Club's sub-lease will continue to be

		binding upon the council by virtue of Section 139 of the Law of Property Act 1925.
Allotments – junction of Uxbridge road/church lane	Income £250. The title to this land is registered at the Land Registry under Title No. BK409783. Wexham Court Parish Council is the registered proprietor.	Upon any abolition of the Parish Council this land will vest in the Council.  absorb into allotment portfolio

**2 Support to facilities and services provided or supported by Britwell Parish Council and Wexham Court Parish Council in the event that the Parish Councils are abolished.**

**Britwell - Use of Hall and Playing Fields**

- 2.1 The Hall is currently let out to both regular and occasional users. The football pitches are used at weekends. The regular bookings for the Hall are set out at Appendix 5.
- 2.2 In the event of abolition the Council noted that the borough council currently offers concessionary rates to voluntary and charitable organisations at all its community centres and these charges are reviewed on an annual basis to ensure they adequately support local groups. The borough council's 'Five Year Plan' makes it clear that it will work to build on the strengths of communities, including supporting local community groups and seeks a flexible approach to achieve the widest benefit to the local community. Between the Britwell Hub, the facilities on the parish site and elsewhere in Britwell, the capacity exists to accommodate all the various groups currently using the community building;
- 2.3 In the event of abolition, the borough council has no plans to change the status of the community centre and the borough council would work with the Neighbourhood Forum and other relevant groups to that end. The existing parish council building could continue to be used, linked with its outdoor recreation space, as a centre for local young people and sport. The nearby Britwell Hub on Wentworth Avenue provides a further local venue for recreational and social activities as well as learning and the local library. A Northern Neighbourhood Forum has been established as part of the joint partnership between Osborne and the borough council and it is intended the Forum will be developed to have a wider remit focused on improving the area to meet local people's needs and engage with wider borough council services.
- 2.4 The Parish Council worked closely with Slough Leisure Services to provide a funfair and summer celebration and the Council will continue to work closely with existing community groups and forums to provide similar support for such events.

## **Wexham Court**

- 2.5 There are two halls and a boardroom that are hired out to both regular and occasional users. The regular bookings for the Hall are set out at Appendix 5.
- 2.6 In the event of abolition the parish facilities would be run equally well by the borough council. The parish hall could be developed to provide a community hub, opening up to the wider local community and encouraging its use for community functions. This will be developed in response to local residents' feedback to determine community need.

## **3 Financial/Budget Implications/considerations**

- 3.1 In taking on the activities and liabilities of the 2 parishes, the Council will be responsible for additional revenue expenditure of approx. £100,000 in 2019/20 (based on the 2018/19 parish budgets). The Council will maintain the services to residents currently offered by Britwell and Wexham parishes within its draft budget for 2019/20, offering a net saving to the residents of these areas, and with no impact on the rest of the borough. It is confident it can reduce, and within its current MTFs eliminate the deficits outlined below by using its expertise and experience in managing community assets to maximise the income opportunities, utilise the economies of scale of Council contracts to support the services currently provided, and redeploy transferring staff to vacant Council posts.
- 3.2 Whilst Britwell is budgeting for a surplus in the current year, Wexham is budgeting for a loss, which is not sustainable in the long term. The measures proposed by the council above, supported in the short term by transferring reserves, will underpin the long term availability of assets for the communities.
- 3.3 Specifically the Council will manage transferring assets using its corporate landlord model to ensure consistency, best value and provision of fit for purpose assets, which are compliant with appropriate legislation. The expertise of its Building Management Service has delivered substantial improvement in the way the borough council manages its estate and it is confident that this model can be easily applied across these Parish Councils in a cost effective way, working with residents to deliver services that benefit local communities.

## **Britwell Parish Council**

The Current financial information produced for the current financial year is as follows:

Britwell Parish Council		
Precept		65,100
Less Council Tax Support Grant		(8,961)
Total Precept Loss		56,139
	Budget	
	2018/19	
	£	
Income	(92,150)	
Expenditure	70,576	
Budgeted Surplus	(21,574)	
Net Loss without Precept	43,526	
Saving on Council Tax Support Grant	(8,961)	
Net loss for year	34,565	Amount that will have to be found from economies of scale or other budgets
Reserves estimated as at 31/3/19	£ 100,445	

3.4 It can be seen that the Parish Council has over £100k in reserves and is currently budgeting for an in year surplus based on the numbers we have been given. If the in year precept (that will no longer be charged to residents) is removed the estimates show a loss. This loss is reduced down by the saving that the Council will make by no longer having to provide Council Tax support grant to the Parish Council (£9k). The net deficit to be covered by the Council will be £35k per annum if no additional savings and/or additional income can be identified.

### Wexham Parish Council

Wexham Parish Council		
Precept		56,811
Less Council Tax Support Grant		(8,701)
Total Precept Loss		48,110
	Budget	
	2018/19	
	£	
Income	(108,760)	
Expenditure	125,750	
Budgeted Loss	16,990	
Net Loss without Precept	73,801	
Saving on Council Tax Support Grant	(8,701)	
Net loss for year	65,100	Amount that will have to be found from economies of scale or other budgets
Reserves estimated as at 31/3/19	£ 193,062	

3.4 It can be seen that the Parish Council has over £193k in reserves. It is however budgeting for an in year deficit based on the numbers we have been given. Again

when the in year precept is removed the estimates show a loss of £74k for the current year. This loss is reduced down by the saving that the Council will make by no longer having to provide Council Tax support grant to the Parish Council (£9k). The net deficit to be covered by the Council will be £65k per annum if no additional savings and/or additional income can be identified

#### **4 Employee Considerations**

- 4.1 Current employees are contracted to deliver services for the running of the Parish Councils, and further work will need to be undertaken to establish the nature of their contracts and the job roles. In accordance with the Cabinet Office’s Statement of Practice on Staff Transfers, even where (as here) the TUPE regulations do not apply, the principles of TUPE should be followed and the staff involved should be treated no less favourably than had the Regulations applied. Some roles may therefore transfer to the Borough Council upon abolition.
- 4.2 If there are roles in the parishes that are not deemed to transfer then they may become redundant on abolition. It would then be the responsibility of the Parish Council to deal with those employees in accordance with the statutory requirements although the Borough Council’s People Service would support them in this task. Additionally support would be given to secure redeployment where appropriate.

#### **5 Community Governance Reorganisation Orders**

- 5.1 The Orders will include details of the abolition of the Parish Councils and the transfer of property rights and liabilities
- 5.2 The Council is requested to delegate authority to the Director of Finance and Resources to take all reasonable steps to make the Orders.

#### **6 Timetable of next actions**

Final Recommendations approved by Council	18 December 2018	
Main provisions of Statutory Community Governance Review Orders approved	18 December 2018	Council decision published Order published when made
Parish Electors advised of outcome of Review	January 2019	
Orders come into effect	1 April 2019	
Detailed provision for parishes’ assets and liabilities	January – March 2019	
Effective date for abolition	1 <sup>st</sup> April 2019	

#### **7 Appendices**

1. Council Reports – 17<sup>th</sup> May 7<sup>th</sup> June, 27<sup>th</sup> September and 27<sup>th</sup> November 2018
2. Council – 27<sup>th</sup> November 2018 – Extract from Minutes
3. Letters tabled at Council meeting – 27<sup>th</sup> November 2018 -
4. Submission made by Wexham Court Parish council - Council meeting - 27<sup>th</sup>

November 2018

5. Parish Hall/playing fields - current Usage
6. Guidance on Community Governance Reviews – Extract
7. Equalities Impact Assessment (To Follow)

## **8 Background Papers**

Guidance on Community Governance Reviews